

Minutes of the Committee Meeting Saturday 8 November 2025 8.30am

Held at the Onemana Pools

Present:

Rob, Annabelle, Bruce, Carol, Christine, Jennie, Leticia, Neville, Ruhi

Online Attendance:

Murray

Apologies:

Anna, Kim

In attendance:

John Freer

Welcome & Update by Chair

The Chair welcomed and congratulated John Freer, District Councillor to the meeting.

Approve/Amend Meeting Minutes of 11 October 2025:

No changes required to the minutes.

Moved - Ruhi

Seconded - Carol

Action Points from the Meeting 11 October 2025:

- Annual subscription invoices have been emailed out.
- All Family Fun Day action points were completed.
- Market Day fees have been followed up.
- Secretary training has been undertaken.
- Neville had liaised with Glen regarding his availability to perform. The suggested date in November (20th) is too close to the Bingo night (22nd). Neville will ask Glen regarding a date in December that is suitable.
- Constitution changes to be discussed under general business.

Correspondence (Inwards/Outwards):

The letter from the Mayor Elect, Peter Revell on 24 October 2025 was noted.

Jennie has made changes to the myob database that arose from emailing the subscription invoices.

Ruhi enquired whether the myIR emails were genuine emails from Inland Revenue, or a scam.

Action Points:

- Jennie to logon to myIR, and confirm messages received by ORCA in the ORD IRD account.
- Jennie & Christine to cross reference databases before the AGM

Treasurer Reports:

Income: \$41,639.48

Expenses: \$0.00

Bank Account: \$19,710.66

Term Deposits: \$22,573.54

- As this is the first month of the new financial year, the TCDC grant and 2025/26 subscriptions received, have been transferred from Income in Advance to the Profit & Loss account.
- Donations of \$1,335 have been received. Unless ORCA is advised, \$50 payments could either be for 2 subscriptions or 1 subscription and a donation.
- Market Day stand payments received to date total \$2,790.
- Receipts have been issued for donations made with subscription payments. Jennie noted that the donation receipt form needs to have a signature added.
- The Rocketspark invoice has been paid in November.
- Insurance is due to be paid in November.
- The end of year accounts (including the depreciation schedule) have not yet been completed.
- It was agreed that the Bunnings credit is to be used to purchase Christmas lights.

Action Points:

- Jennie to complete the end of year accounts, and pass on to the reviewer.
- Bruce to assist Jennie in updating and completing the end of year depreciation schedule.
- Jennie to add her signature to the donation receipt form.

Moved - Rob

Seconded - Bruce

Events:

Rob delivered Sandra's report.

There were 17 people attending the October community morning tea.

The Family Fun Day was a success, with approximately 30 children attending, and more adults than last year. The event was postponed from Easter due to adverse weather conditions over Easter this year. Anna and Annabelle were acknowledged for their great organisation of the event. John Freer was thanked for being the compere on the day and for being the judge for the teddy bear competition.

The bingo night will be held on 22 November. Not many rsvp's have been received yet. Bruce offered to be the caller for the Bingo event.

Environment & Maintenance:

Bruce & Rob delivered the Environment & Maintenance reports. There have been 8 rat kills, bringing the year-to-date total to 123. It was noted that 28 possums have also been killed.

There has been a further dune planting, although the late planting means the plants do not survive as well. Bruce noted the support of TCDC with the maintenance of the dunes, providing Les Fleming with any leftover plants. TCDC and the weedbusters team have been spraying in the area. WRC is responsible for spraying near the creek. There has been further weeding & tidying at the entrance to Onemana. Last Wednesday (5th Nov), Les & the weedbusters group weeded the dunes area.

Annabelle enquired about spraying for Onehunga weed. Bruce advised that TCDC have sprayed once for this. He noted that this is a hard weed to get rid of, and that it has to be done twice, at the right times, for it to be successful.

Although there have been a number of dotterel chicks, these are slowly getting eaten by spur-winged plovers.

Community Board Meeting:

The next CBM will be on Tuesday 11 November 25.

New Members Approved:

Jennie advised there are 3 new members. Carol is getting the information booklet printed. Carol also recommended giving a welcome card to people when they join. It was suggested that the website and a brief sentence about ORCA, should be included on the card. Carol also noted that the local Whangamata Real Estate agent is not a member of ORCA. There are 93 paid members so far for the 2025/2026 year (142 in 2024/25).

Action Point:

- Carol to follow up membership with Sarah.

General Business:

Basketball Court Update:

Resource consent was lodged with the Council in July 2025, and was deferred to the Commissioner on 25 Sept 2025, to show there was no conflict of interest with TCDC.

The Commissioner came back and wanted all 3 iwi to formally sign off. Two iwi have signed and Mike Baker from Ngati Whanaunga wanted payment of approximately \$2.5k. (discounted from \$4.9k)

As at 2 November, 10 committee members voted yes to the payment, with some commenting that this was on the only way to keep the project moving. Two members were against, one being Murry Cruickshank (who wanted his vote recorded in the minutes).

Ruhi has been actively working with all iwi to get sign off. Mike Baker was initially approached by Ruhi on 29 May 2025.

As Mike Baker has not responded with ORCA, TCDC have now requested that due to the length of time now passed (16 weeks), that the Commissioner release his decision on the resource consent on Monday.

Bruce advised that the risk of going ahead with the basketball court is Mike Baker waiving the discount and/or taking ORCA to the environment court.

Once consent is received, work can be started on the half basketball court. The contractor (subject to approval) is unable to start the basketball court work before Christmas. The work will start in February to avoid the school holiday period.

Neville suggested that there were specific people that had offered to make a donation to the basketball court.

Discussion was held on the order of the payment of funds, as any unused grant funding must be returned to Council. Bruce commented that project expenses should first come from ORCA's commitment of \$20k, (as this was our commitment to TCDC) and then the \$35k TCDC grant. He stated that by reversing this order, then it would be disingenuous. We need to keep our honest relationship with the Council. Rob advised that there will be associated costs such as signage, etc with the project.

John Freer advised that if there is any, unused grant funds, we can apply to Council to transfer this balance to another project.

Action Points:

- Neville to approach the ORCA members that have offered to donate towards the project.
- Rob to advise ORCA members by email, once approval is received.

Email from Kim Mashlan

The email from Kim was discussed. Point 1 (a) The area on the reserve that iwi have previously signed off, did not cover the area intended for the half basketball court. Ruhi advised that the reserve is not a burial site, but it was previously a war site.

Point 1(b) and 1 (c) the iwi payment may not now be required as TCDC have now stepped in to assist ORCA in this process.

Point 2. The pros and cons were of the incorporated society were discussed and voted in the May 2025 meeting.

Point 3. Rob will communicate out of courtesy that Kim is stepping down as secretary and Christine has been seconded to the position.

Action Points:

- Rob to email members regarding the secondment of Christine to the secretarial role.

Constitution Changes:

No further changes were advised to the constitution apart from a few minor changes. Neville enquired about the voting requirements for the constitution. Bruce advised that it was voice majority (by show of hands). Murray commented later in the meeting that 75% of members were required for the constitution to be passed (special resolution).

Action Points:

- Bruce to finalise the document for the AGM
- Bruce to check to the current ORCA rules to confirm the voting requirements for the new constitution.

Christmas Tree Grotto:

It was decided not to have a Christmas Tree Grotto this year.

Market Day 29 Dec 2025:

There will be approximately 45 stall holders, including a stall for TCDC for community engagement.

Action Point:

Carol to arrange advertising for the Market Day.

Committee Meal:

Bruce suggested having a committee meal for committee members and their partners (not funded by ORCA).

Action Point:

Bruce/Sandra to arrange suitable date and venue.

John Freer's Report

John Freer thanked everyone for their time and support. He then outlined his role and the policies and strategies of the new mayor and councillors, along with the roles and strategies for the new Community Boards. John will be presenting at the AGM.

The meeting was closed at 9.58am

Next Meeting:

13 December 2025

Summary of Action Points:

Rob:

- Arrange a meeting with Rayonier representative.
- Advise ORCA members by email, once basketball court approval is received.
- Email members regarding the secondment of Christine to the secretarial role.

Bruce:

- Assist Jennie in completing the end of year depreciation schedule.
- Finalise the document for the AGM.
- Check to the current ORCA rules to confirm the voting requirements for the new constitution.
- Arrange (with Sandra) a suitable date and venue for a committee meal.

Jennie:

- Arrange changes to the BNZ signatories.
- Arrange for the donations to be made to Onemana SLSC & Onemana Pools, with accompanying email/remittance.
- Jennie to logon to myIR, and confirm messages received by ORCA.
- Complete the end of year accounts and pass on to the reviewer.
- Add signature to the donation receipt form.
- Cross reference databases before the AGM.

Ruhi:

- Ask Alan/Les to put up the Christmas Tree Lights this year.

Carol:

- Follow up ORCA membership with Sarah Speedy.
- Arrange advertising for the Market Day.

Neville:

- Liaise with Glen (local singer) regarding his availability to perform in December.
- Approach the ORCA members that have offered to donate towards the project, after approval received.

Christine:

- Cross reference databases before the AGM

Future Meeting Dates:

Date	Morning Tea	Date	Morning Tea
15 February	Carol	9 August	Ruhi
8 March	Rob	13 September	Christine
12 April	Neville	11 October	Annabelle
10 May	Christine	8 November	Carol
14 June	Bruce	13 December	Anna
12 July	Jennie	2 January 2026 AGM	